

Iowa Justice for Our Neighbors Position Opening: **Immigration Clinic Attorney**

Justice for Our Neighbors-Iowa (JFON-Iowa) is a project of the United Methodist Church. This position is an employee of the Iowa Annual Conference. Our primary mission is to welcome immigrants and refugees into our churches and communities by providing free, high-quality immigration legal services, education, and advocacy. We provide services using a clinic model where trained volunteers assist with the intake process.

Please Note: This is a six-month grant-based position with the possibility of longer term employment depending on funding availability.

DUTIES

- A. Coordinate and provide immigration legal consultation services at clinics held in sites across Iowa. This will involve travel to at least two clinic sites outside Des Moines each month. Responsibilities include direct client service as well as training and supervising volunteers.
- B. Represent low-income clients in a wide range of humanitarian and family reunification immigration matters, including family-based petitions, domestic violence-related relief, removal defense, asylum applications, Special Immigrant Juvenile Visas, Deferred Action for Childhood Arrivals (DACA), Temporary Protected Status (TPS), naturalization, refugee adjustment of status and other immigration related matters where legal representation is especially important.
- C. Makes referrals to appropriate emergency/safety services, crime victim services and social services agencies
- D. Responsible for active case load and maintaining case management system. Will receive guidance from Managing Attorney and national network of JFON attorneys.
- E. Build positive community environments that welcome strangers in our midst. Raise awareness of immigration issues and the JFON mission through educational activities in church and community.
- F. Engage in community education about basic immigration issues and immigrants' rights.
- G. Build and sustain positive collaborative relationships with churches, nonprofits and other community organizations and individuals in the area of immigration.
- H. To promote justice within our United States system of immigration laws, policies and social practices.

QUALIFICATIONS

- A. Member licensed and in good standing of any state Bar.
- B. Immigration law experience preferred.
- C. Ability to effectively communicate in Spanish preferred.
- D. Willing to travel.
- E. Able to work with people of varying religious, cultural and linguistic backgrounds.
- F. Ideal candidate will have demonstrated commitment to working in public interest in immigration or related areas.

To apply, please send a resume and cover letter to Brynne Howard at brynne@iowajfon.org. Position will remain open until filled.